

NORTH FORK POOL, PARK AND RECREATION DISTRICT
BOARD MEETING AGENDA
February 12, 2024– 6:00PM
Location: District Office at 333 Miner’s Way, Hotchkiss CO 81419

BOARD MEETING AGENDA

This agenda is preliminary and may be amended by vote of the Board at the meeting.

- I. Call to Order**
- II. President’s Review of Agenda**
- III. Roll Call & Excuse Absent Board Members –** Dan is absent
- IV. Approval of Last Meeting’s Minutes**
- V. Pay Bills**
- VI. Public Appearance**
- VII. Presentation of Staff Reports**
 - a. Program Coordinator – Max Heepke
 - i. 89 registrants for Hotchkiss Youth Soccer as of 2/6/2024, with registration closing on 2/18.
 - ii. Planning for Picklefest 2024 ramping up.
 - b. Aquatics Manager – Mary Smith
 - i. American Red Cross Training Provider renewal (3 years) completed.
 - ii. USAA Swim Lesson grant status still pending.
 - c. District Administrator – Stephanie Bureau
 - i. Streamline development of website underway, with a target of early March for release.
 - ii. Interviewed/vetted 3 graphic designers and obtained pricing.
 - iii. Board clerk information provided to three individuals to date.
 - iv. Wage history and wage review within Western CO completed.
 - v. Request Board to define parameters for managing priorities for District operations.
 - d. Committee Reports (no activity this month)
- VIII. Old Business**
 - a. Installation shade structure(s)/solar – still pending completion of electric hook up, property and liability insurance added with additional cost incurred.
 - b. Potential land purchases – Georgeanne Lillie & Family declined purchase offer, not related to price. They authorized us to take necessary action for flood mitigation/water management.
 - c. Additional land acquisition (T.W. Stites) - Sven
 - d. Miners Trail Signage -
 - e. Crawford Multi-Purpose Pavillion update
 - f. Hotchkiss Home Plate update (registration, division of responsibilities, Fender Field replanting)
 - g. 2024 budget documents recorded and distributed as mandated
 - h. Approve policies for Compensation, specifically wage increases, Performance Reviews and Purchasing Policies
 - i. Consider motion to adopt RESOLUTION 2024-07 NFPPRD Policies
- IX. New Business**
 - a. Confirm Quality and Consistency Review for Performance Appraisals
 - b. Review Executive Summary regarding Wage Increases and determine action
 - c. Consider motion to adopt RESOLUTION 2024-08 Pay Bands by Position
 - d. Paonia Skatepark – additional work to protect surface
 - e. Tennis/Pickleball Courts in Hotchkiss
 - f. North Fork High School Grad Night Donation Request
 - g. Select program(s) for 2024
- X. Marketing**

Email campaign for 2nd half of January published with Board Member spotlight from Michelle and Scott.
Email campaign (February) with introduction to Miners Trail and Friends of Miners Trail.
February is American Heart Month.
Email campaign (late February) will feature Board Member spotlight from Sven.
Niki transferred history of ads/brochures/images/signs and other graphics and social media admin
Mary heading booth at North Fork EMS sponsored Health and Wellness Fair on March 23
- XI. Treasurer’s Report**
- XII. Next Meeting –** March 18
- XIII. Adjourn**