

**North Fork Pool, Park and Recreation District**  
**Board Meeting Minutes**  
**Via ZOOM**  
**December 14, 2020**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on ZOOM on Monday, December 14, 2020.

**Board Members Present:** Ken Butcher, Sven Edstrom, Kim Egging, Kathryn Oxford, Sara Sharer

**Others Present:** Lenore Cambria, District Administrator, Niki Richardson, Board Clerk

The meeting was called to order at 5:33 p.m.

**Review of Agenda:** The agenda was reviewed and approved. Kim corrected the minutes from November, 2020 to reflect that she wasn't present. Kathryn made a motion to accept the minutes, Ken 2<sup>nd</sup> it. Motion passed.

**Excuse Absences:** There were no absences.

#### **Approval of Minutes**

Motion to approve the minutes of November 16, 2020 – Sara Sharer made a motion to approve minutes with small changes. 2<sup>nd</sup> – Sven Edstrom. Motion passed.

#### **Pay Bills**

Lenore itemized several payments that were made between the time the documents were mailed to the Board and the day of this Board meeting – Just over \$300. Sara wanted to confirm the Workman's Comp amount. Sara made a motion to approve the bills as presented. Kim 2<sup>nd</sup>, the motion passed.

**Public Appearance** – Our Attorney, Bo Nerlin, attended for an Executive Session to discuss legal information. The Board entered Executive Session to ensure the confidentiality of the information. Sara made the motion to go into Executive Session. Kim 2<sup>nd</sup> it. The motion passed unanimously. Executive Session was begun at 5:42. At 5:59 pm the Executive Session was concluded. The following people were in the Executive Session: Bo Nerlin, Lenore Cambria, Kathryn Oxford, Kim Egging, Sven Edstrom, Ken Butcher, Sara Sharer and Niki Richardson.

#### **Pool Report**

- Chris installed dog waste stations for bicycle trails.
- Lenore presented about the CARES Act reimbursement. We received a final reimbursement of \$2,475 and \$7,821 was de-obligated
- The shade structures are all installed. Randy's crew did that.
- Lenore called to get the inspector to come
- Bank of Colorado and Avera Capital are the final sponsors of our scoreboards
- Lenore has \$5,000 towards bleacher shade coverings plus \$900 from the town of Hotchkiss.
- Ira Houseweart came by to measure for mounting channels for the sponsorship signs.
  - Adam Camacho, Hotchkiss Homeplate Board member, wants to retain sponsorship banners for the ball fields as a fundraising opportunity for Hotchkiss Homeplate. He also said that HHP was trying to fund a position to schedule practices and games, and he thought that if the two organizations co-fund this position we could get a higher-skilled independent contractor to fulfill that role as well as the field scheduler role for the Rec District. Their club will meet again in February and we are invited to attend the meeting.
- Adam will probably take over as President when Terry steps down.

#### **Old Business**

- Ballfield Complex Status – Bleacher shade structures complete. Bank of Colorado sponsorship for \$3,500 for scoreboard. Avera Capital final \$3,500 for scoreboard sponsorship. \$5,000 in bank for 5 bleacher shade cover

sponsorships. Scoreboard sponsorship signs holders will be completed by Ira Houseweart and welded to the poles beneath the scoreboards.

- Preliminary Budget review – Adjustments to line items, Employee Wage Increases

Lenore presented some adjustments to the estimated budget. There was a discussion about the contingency budget. The Board discussed salaries. The Board received statistics for average salaries in the Recreation field prior to this meeting, and discussed the merits and the challenges of giving large increases to the two salaries all at once. The Board would like to implement Performance Reviews and create stated goals for the District Administrator and Facilities positions. They would also like Chris to attend the Board meeting once per quarter or every half year. The members expressed concerns about such a large salary increase and acknowledge that Chris and Lenore are valuable, and the proposed wage levels are appropriate for those positions. Sara made a motion to increase salaries for Lenore and Chris by 35% Lenore to \$30 and Chris to \$27, beginning in the new budget year. Kim 2<sup>nd</sup>. The motion passed.

- Parking lot by Pumptrack status – Report from Robbie LeValley \$3,000 materials \$1,500 Equipment/Labor

### **New Business**

- Resolution/Ordinance to Adopt 2021 Budget

Motion made by: Kim

Second by: Kathryn

Motion passed.

- Resolution/Ordinance to Appropriate Sums of Money

Motion made by: Kim

Second by: Sara

Motion passed.

- Resolution/Ordinance to Set Mill Levies (2.5 based on the number from the County Assessor)

Motion made by: Kim

Second by: Ken

Motion passed.

- Certify Tax Levies

Motion made by: Kim

Second by: Sara

Motion passed.

- Approve Budget Message

The Budget Message was discussed, and accessibility language was added as well as language about working with stakeholders to get the path made from Hotchkiss to Crossroads.

Motion made by: Kim

Second by: Sara

Motion passed.

- Proposal for trail & Pumptrack Signs Installation

Tabled to next meeting

### **Administrator's Report**

- Request to NF Ambulance Auxiliary for AEDs, and also sent letter for request for water aerobics class sponsorship. They meet in January to finalize their budget.

- Brief report on conversation with Adam Camacho – Hotchkiss Homeplate Board member (see above in Pool Report)

- Article in DCI with award

**Marketing** – Niki Richardson

- Ads & press releases
- changes to our website
- Robbie Winne article coming out in High Country Shopper insert

**Treasurer’s Report** – Kim presented the financials.

Meeting was adjourned at 7:43 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_