

**North Fork Pool, Park and Recreation District**  
**Board Meeting Minutes**  
**July 20, 2020**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, July 20, 2020 at the District office in Hotchkiss.

**Board Members Present:** Ken Butcher, Sven Edstrom, Kim Egging, Sara Sharer

**Others Present:** Lenore Cambria, District Administrator, Niki Richardson, Board Clerk

The meeting was called to order at 5:35 p.m.

**Review of Agenda:** The agenda was reviewed couple of changes were made to table a financial conversation until Kathryn is present and to add Randy Fender as a public appearance.

**Excuse Absences:** Kathryn Oxford is absent. A motion was made by Sara Sharer to excuse Kathryn, Sven Edstrom 2<sup>nd</sup> it, the motion passed.

**Approval of Minutes**

Motion to approve the minutes of May 11, 2020 – Kathryn Oxford made a motion to approve minutes. 2<sup>nd</sup> – Sven Edstrom. Motion passed.

Motion to approve minutes of special meeting about opening the pool June 8, 2020 – Kathryn Oxford made a motion to approve minutes. 2<sup>nd</sup> – Ken Butcher. Motion passed.

**Pay Bills**

A motion was made to pay the bills by Sara Sharer. 2<sup>nd</sup> by Kim Egging. The motion passed.

**Public Appearance**

Our attorney Bo Nerlin appeared to discuss his upcoming move to a different firm. Ethics demands that we have the option to stay with him, to stay with the firm, or to move firms. Lenore and Bo each reported having a good working relationship, so it was decided to stay working with him. A motion was made to retain Bo by Sara Sharer. Kim Egging 2<sup>nd</sup> it, the motion passed.

Randy Fender came to update us on the progress of the fields. All of the work will be completed in August. There is not currently enough water to seed both the outfields AND the outlying spectator areas, BUT if we tap into the short ditch, we could transfer water into our pond and still make that happen.

The fields will be ready for play in the fall of 2021.

**Pool Report – Lenore Cambria**

**- Staff reduced in afternoons, Concerns from lap swimmers, Lifeguard Training, Re-Certs, Changes in Pool Operations/Schedule, Pool Stats**

We have a new vacuum head and it has made vacuuming the pool much easier. We reduced the afternoon staff and today we had to call someone in because we opened up the afternoon to more family slots and removed the lane lines. Lenore has communicated with Ken Nordstrom at the Health Department about opening up the afternoon swim slots. Ken approved the move and no patrons have complained about the lane lines being removed.

Lenore did some guard training to work with the guards to learn how to enforce our regulations with the public. She covered topics such as enforcing the limits of the spa, using customer service friendly but firm wording.

Lap swimmers and Water aerobicizers or private swim lessons have always had friction for the pool use. Lenore thinks that this year the tensions may be a little higher because of the restrictions to pool capacity.

We added additional lap swim time in the evening.

### **Statistics**

As of yesterday:

	<u>2019</u>	<u>2020</u>
# of Patrons	4,939	1,503
Cash paid	\$23,412	\$2,649

### **OLD BUSINESS**

**- Ballfield Complex Status - Scoreboards Installed. Backstops complete, Other fencing, Turf Status.**

See Randy's report above.

#### **- Work on Bridges Pumptrack & Trails follow-up**

Sven and his crew have installed many features in the skills section by the pumptrack. Sven will invoice at the end of July to get us to the 90% for the Health Department grant. The grant budget included some signage and the rest of Sven's work will be covered by our regular budget.

#### **- Sale of Prairie Dog Equipment**

Lenore has not yet put this in the paper.

### **NEW BUSINESS**

#### **- Board Officer Elections**

Now that we've elected our board members, we'll make a formal vote about the positions. A motion was made to keep the positions: Sara Sharer made the motion to retain the officers' positions. Kim Egging 2<sup>nd</sup> it. The motion passed.

Kathryn Oxford – President

Ken Butcher – Vice President

Kim Egging – Treasurer

Sara Sharer – Secretary

#### **- CARES Act funding, Hazard Pay Staff?**

Lenore listened to a webinar from the Special District Association. DOLA has asked organizations to estimate time spent on Covid-related issues. Other recreation districts have paid the lifeguards \$2 more per hour for hazard pay. Lenore created an estimate how much that would cost us to do a bonus for hazard pay – \$6,600. Lenore could prove quickly the Covid-related activities of the lifeguards. Lenore wanted to know if the Board would approve the hazard pay if we were reimbursed and would they approve it if we were NOT reimbursed. The Board would approve it if we were reimbursed. The Board discussed whether or not they'd approve it if it was NOT reimbursed. Lenore submitted the report to the Special District Association to go to DOLA on July 7.

#### **- Mileage Reimbursement policy**

Lenore did not draft a policy but suggests we create a policy that if someone has done an errand for the District, they would get reimbursed. Sara proposed that District employees and Board Members can be reimbursed the Federal mileage rate or by their hourly rate.

#### **- New Travel Policy**

Lenore created a new travel policy with attorney Bo Nerlin that specifies that if someone travels to a hot spot out of state, they need to take 2 weeks off. The Governor suggests we have to pay sick leave.

**- Gabor Horvath Family Requests: Formal statement of Lifetime Pool membership; Change in Name of Pool to Gabor Horvath Memorial Pool; Gift of Blue Spruces**

The donors of the big chunk of land on which the District was established in 1995 have requested the above listed items. Lenore has composed a Lifetime Pool Membership letter to give them that give them and their immediate descendants Lifetime Memberships.

The family can donate some 15' - 16' Blue Spruces if we have someone to transport them. Ken suggested a wind break would be a good idea. The Board discussed the pros and cons of the tree gift including the expense included in getting the trees delivered and planted, and also whether or not the property needs Blue Spruce trees. Kim suggested Lenore ask Randy if he would like any Blue Spruce trees for the Ballfield Complex.

They would also like to rename the pool. The Board discussed the name change and agreed that The North Fork Pool is branded and is inclusive to the valley. We would love to honor their family in some way such as a plaque out in the yard where their donated trees create such beautiful shade for the grassy area.

**ADMINISTRATOR'S REPORT**

**- New Computer**

We did get the computers changed over from the Mac and the bookkeeping system moved from Quicken to QuickBooks.

**- Legislative Update**

The last word she has heard was that they were trying to get rid of Gallagher.

**- Audit Extension**

Our accountant filed an extension because he didn't have enough staff to get everything done.

**- SDA Virtual Conference \$100**

The annual conference will be virtual. Now they don't have to choose between topics – she can watch them all.

**- Rotary Meeting Zoom Presentation Thursday 7/23 at Noon**

Lenore is going to present to them and ask if they'll help pay for the shade at the Ballfields.

**- Meeting for Upcoming Colorado Health Foundation Grant Final Reimbursement/Reports**

**Marketing – Niki Richardson**

The usual marketing efforts were conducted through the Merchant Herald, Paradise Theatre, plus a "Staycation" ad at DCI and a detailed email blast about the upcoming opening.

Sven suggested we have a sign under the Public Pool sign out on the highway – Bike Trails

**Correspondence -**

Lenore handed out the correspondence.

**Treasurer's Report –**

Kim presented the financials.

Meeting was adjourned at 6:49 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_