

**North Fork Pool, Park and Recreation District
Board Meeting Minutes
September 16, 2019**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, September 16, 2019 at the District office in Hotchkiss.

Board Members Present: Sara Sharer, Ken Butcher, Sven Edstrom, Kim Egging

Others Present: Lenore Cambria, District Administrator, Niki Richardson, Board Clerk,
Motion to excuse absences

A motion was made by Kim Egging to excuse the absence of Kathryn Oxford. 2nd by Sara Sharer. Motion passed.

The meeting was called to order at 7:08 p.m.

Review of Agenda: The agenda was reviewed and amended with a couple of things in old business and administrator's report.

Public Appearance

There are no public appearances.

Approval of Minutes

Motion to approve the minutes of August 19, 2019– Ken Butcher made a motion to approve minutes with two small revisions. 2nd – Sven Edstrom. Motion passed.

Pay Bills

A motion was made to pay the bills by Sara Sharer. 2nd by Sven Edstrom. The motion passed.

Pool Report – Lenore Cambria

Chris is draining the wader and hot tub and looking for the hot tub leak. The water has not yet been turned off, but the heaters have. The lines will be painted in the spring. The gate between the pool lawn and pool has been padlocked.

- Pool Statistics

Lenore provided statistics from the first day of school until Labor Day. Those last two weeks were more expensive because we had the more expensive Senior Guards doing the lifeguarding. Lenore lined up the rest of the staff for the final weekends and gave the staff who showed up on the last day a bonus for helping to store pool equipment and clean for the winter.

OLD BUSINESS

- Ballfield Complex Status

We were required to obtain a building permit from the Town of Hotchkiss, for everything over 6' tall or 120 sq ft. Lenore has paid \$1,500, and will pay more after the scoreboards and bleachers are ordered. We can ask for 20% back from the Town Trustees, because of our quasi-governmental status. They may or may not approve this request. The Town inspector doesn't know about ballfields and wasn't sure what to inspect, so Randy Fender, of Mesa Engineering, is taking good notes and inspecting as he goes.

Hotchkiss Homeplate has met with a fundraising person who is getting a price on scoreboards as well.

Tomorrow the Clarke & Co., will begin the irrigation part of the project. We don't think we'll get grass planted this fall, because of timing on water availability, but hopefully everything else will be done. Next week the 4 eastern most dugouts will be DONE! The roofs will match the admin building roof.

We only need an additional \$50K in invoices in order to get reimbursed the \$175k from GOCO, which represents half of their donation.

- Colorado Health Foundation Grant Status

We have been reimbursed from CHF for \$11k. We still have 19K to spend in the next year. We will complete the pumptrack, skills course, signage on bike trails, & bridges.

- Ditch/Bike trail move

Sven and Thadd relocated the bike trail away from the wet zone because the wet zone was bigger than anticipated. Sven proposed three things:

- A boardwalk/bridge at a difficult spot over the ditch
- Install a culvert in at the cottonwood tree where the water comes off the hill
- Install small bridge in front of the trails sign by the road to the pumptrack

A motion was made to consider Sven's proposed estimate of cost for the work, via email and vote by email to accept or reject that proposal. A motion was made as such and Sven recused himself from that vote. Sara made the motion, Ken 2nd. The motion passed.

Lenore's brothers suggested we request pipe or gated pipe from people who have installed automatic irrigation. We could ask FFA or the Honor Society or Doug's kids to haul it out there. If we do anything, we'll need a chainsaw out there to get the Russian olive trees out of the way. A work-day could be a possibility. These are the ideas the Board had to move the project forward

- Email blast to source the pipe
- Ask the church groups to help
- FFA
- NHS

- Board Authority/Responsibilities

This topic was tabled for another month.

- Skate park grant update

Lenore was told by the town of Paonia that they would write the grant. The next day someone else at Paonia contradicted that. Lenore then went to meet with the town of Paonia about who could write the grant. They said they'd be happy to administer the grant and to let their Americorps volunteer get some stats in order to prepare to write the grant. Jay was told that they would ask Elaine Brett and another grant writer who is also a councilmember to see if they would write or advise Jay. Jay asked Lenore when the grant is due, so perhaps he is still considering writing the grant. Maybe he'd be eligible to receive Colorado Grand money or a community grant from Alpine Bank for matching funds.

Signs

Niki presented about the new metal signs. Ira Houseweart is still working on the dog waste station and the east sign will be built this winter. Carsonite signs – Niki and Sven will work on these signs this winter.

NEW BUSINESS

- Preliminary budget - salaries

In order to present a preliminary budget to the Board in October, presented a projected salaries chart. Because of the mandatory raises in minimum wage for WSI Aides, the NFPPRD has to increase wages for other positions as well in a fair proportion to the WSI Aide position. The Board discussed scenarios listed on the chart. Sven

made a motion that for budgetary discussions in October that Lenore raises all district employees except WSI staff by .50 per hour. Sara 2nd, the motion passed.

- Solar Installation for Pool area

Lenore has reached out to our attorney to see if we qualify for the CPace program to install solar power.

- October meeting changed

We need to change the meeting date to accommodate getting a preliminary budget by October 15. The meeting will be rescheduled to Monday, October 7th. Kim made a motion to move the meeting, Ken 2nd it, the motion passed.

Administrator's Report

- DOLA reimbursement request report completed for reimbursement request for August

Lenore has received the another DOLA reimbursement.

- Invoices to TNC

\$3,671 was billed to TNC for swim lessons, lifeguard training scholarships, and TNC camp entrance fees for the pool

- SDA conference

Lenore and Kathryn are attending the conference this week and receiving the Collaboration Award on Friday.

- Fair Committee Request

The Fair Committee met and wants the NFPPRD to spearhead the use of Heritage Hall for pickleball. They want the NFPPRD to select a day and publicize it for them. The first Tuesday in October is their election, in case anyone wants to be on their Board.

-Extending reporting deadlines

Lenore has been in correspondence with Daniels Fund to move our report to the spring because it is due before the project will be complete. We'll also need to extend El Pomar and Gates deadlines. We may have to move GOCO deadline as well.

- PeeWee Programs

Three people have asked Lenore about umbrella policy for the peewee programs. Our Special District insurance does NOT cover the users of our facilities.

Marketing - Merchant Herald, Shopper Thank You ad, Eblast, Facebook, Paradise Theatre

Correspondence - Lenore presented the communication.

Treasurer's Report - Mrs. Egging - Mrs. Egging presented the financials.

Meeting was adjourned at 9:15 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: _____ Dated: _____