

**North Fork Pool, Park and Recreation District  
Board Meeting Minutes  
September 16, 2019**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, October 7, 2019 at the District office in Hotchkiss.

**Board Members Present:** Sara Sharer, Ken Butcher, Sven Edstrom, Kim Egging

**Others Present:** Lenore Cambria, District Administrator, Niki Richardson, Board Clerk, Esther Koontz from the Town Council

**Excuse Absences:** A motion was made by Kathryn Oxford to excuse the absence of Sara Sharer. 2nd by Kim Egging. Motion passed.

The meeting was called to order at 7:05 p.m.

**Review of Agenda:** The agenda was reviewed

**Approval of Minutes**

Motion to approve the minutes of September 16, 2019 – Kathryn Oxford made a motion to approve minutes with two small revisions. 2nd – Sven Edstrom. Motion passed.

**Public Appearance**

Esther Koontz from the Youth Soccer Association came to talk about soccer.

**Hold Harmless** – on the bottom of their registration form there is Colorado Revised Statute hold harmless language. The language we have with NFPPRD contract from 2006 and 2008, there is a clause that says that the DC Youth Soccer Association will hold NFPPRD harmless. In 2021 when DCYSA, when they redo the form, they will include NFPPRD and an area for parents to initial. Because we have that Hold Harmless agreement, it may not be necessary to have other waivers for volunteers. Lenore will check with our insurance provider.

**Contract** – the DCYSA has a priority use agreement with NFPPRD until 2026.

**Equipment Storage** – There is still field flags, paint and a sprayer/charger in the concession stand. DCYSA has a storage unit which they can use when baseball begins. DCYSA would like a shed out on the soccer field if NFPPRD would partner with them on that purchase. After we look over the budget, we will see if there is funding for that.

**Pay Bills**

A motion was made to pay the bills by Kim Egging. 2nd by Ken Butcher. The motion passed.

**Pool Report – Lenore Cambria**

Chris is almost done winterizing.

**OLD BUSINESS**

**- Ballfield Complex Status**

The irrigation system is going in. Jake Tribble came today to dig out around the dugouts to compact the soil better around the dugouts for the fence poles to be in t more solid ground. Randy Fender and his brother have been out finishing the siding (3 of 4 finished) and have started putting the metal roofs on. As soon as Tribbles have tamped down the ground, the fencers will come do the backstops.

On the front page of the financials, you can see what we have in bids and what we need to buy. The water fountain has been ordered. We have to have an electrician pull the wire. DMEA will hook it up to the scorekeeper boxes. The amount represented here is if we want to do the whole thing.

We need to add money for a sign for the Baseball complex into the budget.

**- Board Authority/Responsibilities – SDA Conference suggestions**

Kathryn Oxford presented about the presentation she attended at the SDA Conference. Kathryn handed out dos and don'ts for the board.

**- PeeWee Sports Inquiry**

We will update contact names on our website for the various pee wee sports as well as for our various programs.

**- Sign Status**

Niki presented a map early draft and Sven and Niki will work on the trails signs and markers.

**- Pumptrack Update**

Kat from the Nature Connection and Lenore did a Colorado Health Foundation grant report with a preliminary site study. Lenore reached out to James Flatten to see if he had written up to see what his plans are. He is planning to finish the skills course this winter/spring. He doesn't care if we want to go ahead and do the bridge between the road and the pump track. Esther Koontz advised that she believes that a Board member can do work for the district if they sign a disclaimer. Lenore will look into that.

**NEW BUSINESS**

**- Preliminary budget - salaries**

Lenore presented the 2019/2020 comparison of salaries. Summer staff will go up about \$4,000. The biggest increase is taxes. Lenore walked the Board through the budget and they brainstormed possible upcoming expenses.

**- TNC Status – Kat moving**

Kat Fitzpatrick from TNC has moved to Mancos. There is no replacement for her yet; Priscilla will be in charge for now. Lenore will close out the GOCO grant herself and not worry about Priscilla doing it.

**- Liability Waivers – SDA Conference suggestions**

A lawyer for the Special Districts Property Liability and Pool insurance advised Lenore that we need to have volunteers sign liability waivers. We will have to ask Hotchkiss Home plate and put us on their waiver form. The facility use agreement will also include a waiver. We also could have a grant of authority to use images.

**Administrator's Report**

**- SDA conference**

Lenore and Kathryn went to the SDA conference on September 17-20. They attended many presentations, went to dinner with the North Fork EMS District folks, and sang and danced with performers. Many of the topics have been covered earlier in these Board Meeting Minutes. Kathryn also went to one called "The People we Serve" that we should have a policy on the LGBTQ community. We can add an LGBTQ phrase in the New Employee paperwork.

**- Other Conference info**

The FBI undercover hacker showed off how easy it is to hack into people's stuff.

**- Irrigation**

**Marketing** - Merchant Herald, Shopper, Eblast, Facebook, Paradise Theatre, SDA press release.

**Correspondence** - Lenore presented the communication.

**Treasurer's Report** - Mrs. Egging - Mrs. Egging presented the financials.

Meeting was adjourned at 9:15 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_