

**North Fork Pool, Park and Recreation District  
Board Meeting Minutes  
August 16, 2021**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, August 16, 2021 at the District office in Hotchkiss.

**Board Members Present:** Katherine Oxford, Ken Butcher, Kim Egging, Sara Sharer, Sven Edstrom (late)

**Others Present:** Lenore Cambria, District Administrator,

**Excuse Absences:** Sven Edstrom to come in later  
The meeting was called to order at 6:00 p.m.

**Review of Agenda:** The agenda was reviewed

**Approval of Minutes**

Motion to approve the minutes of May 17, 2021 Sara Sharer made a motion to approve minutes. 2nd – Katherine Oxford. Motion passed.

**Public Appearances:** Michelle Pagone - Hotchkiss Home Plate, Mary Gore - Water Safety Instructor/Supervisor, Joe Hood - Auditor

**Pay Bills**

A motion was made to pay the bills by Ken Butcher. 2nd by Katherine Oxford. The motion passed.

**OLD BUSINESS**

**- Ballfield Complex Status**

Michelle Pagone-Michele and Terry are stepping down from Homeplate on Wednesday and Adam Camacho will be president. People loved playing on the fields. Fields held up well. People complained about bathrooms being so far away. Snack bar did not set up early enough and had little kids helping. Lenore: Greg is going to fertilize and seed different areas. The Board should consider hard metal roofs over bleachers because one has already torn from the wind. Lenore worked with the auditor on the Clark and Co bill. She has asked Clark billing that “the auditor would like this detail to look like this”. We are waiting for billing to auditor’s specs so we can reconcile billing, so the last bill has not been paid.

**-Pool Report –** Mary Gore-Swim Lesson Report- this year was crazy busy-229 kids in lessons-also some private lessons(\$20 with \$5 for NFPPR). They pulled in as much help as they could (Glenda, Crystal)  
Lenore: Chris Straub-Sensor probes that go into the water and signal the pump for chlorine- we had to order all new sensors, back-flow prevention devices, faucet in Men’s Room stayed on and had to be replaced. Chris is always adjusting sprinklers on the ball fields, he is helping with end of season to open and vacuum the pool. Coil went out on the Short Ditch pump and it has taken over a week to get the part-subsequently, pool-office lawn are dry. Plastic corner parts for ball field dug-out roofs were purchased so that metal edges are no longer exposed. Lenore does think that pool lessons should be cut back if there are not enough trained instructors. Concessionaire Deanna Deck received many compliments. Splash and Dash had 15 participants and had many spectators. A new copy machine was purchased because the office machine is too old to get parts for it. The Cash Register display quit working after a power loss, Lenore finally found a replacement at the Boulder Staples on the discount shelf (\$50). Next the power went out the old register came back on and it works! Spa cover was purchased, Judy Coyle’s memorial bench has \$110 in donations. Patron Kathy Thompson said that our lifeguards were so nice and they were not condescending to elder patron. Water Aerobics patrons had a summer end picnic and went around and said what the class had done for them, one said they lost 100#, relief for breathing troubles, comradery, Glenda is inspiring for life style choices. Niki and Lenore are talking about different ideas

around scheduling swim lessons, group and private; maybe put one person in charge of scheduling. Better training for lifeguards around office procedures and training for swim instructors about common instruction language, expectations for lessons, and rules for parents.

**-Joe Hood, Maggard and Hood, P.C. Audit Report**-Issued an unqualified audit opinion: the respective financial statements conform with accounting principles generally accepted in the USA. See NFPPR Independent Auditors Report and Financial Statements, December 31, 2020. Joe will submit the audit to the State Auditor and send the response to Lenore. Suggested reporting change is implementing QuickBooks credit card module that gives descriptive detail, such as vendor name, date charged, and descriptive memo. The current method only allows for the vendor name of "Visa". Also, it is recommended that the District apply for an Audit exemption for 2022 (if expenditures are under \$750,000) for December, 2021.

Motion: Sara Sharer motioned that the board accept the audit as presented, Kim Egging 2<sup>nd</sup>.

**Pump Track Trail Signage**-Sven has the signage is trying to put up when his schedule permits.

## **NEW BUSINESS**

**-Master Plan**- Tabled until November.

**- GOCO and Colorado Youth Conservation Corps Association.**

Grant for trail maintenance 2022. Due September 2, 2021 Perhaps Invasive Species Mitigation.

**- Skate Park Status**

Paonia Town Council ok'd removal of the current skate park and moving it into the old baseball field and will donate \$23,000 in in-kind work including relocating irrigation sprinklers. School Board did not approve location by the river at Paonia K-8 because of liability. Next step is submitting GOCO grant this fall. Ken thought the meeting was a good thing because kids and families showed up and the town council supported them. Someone has to be the fiscal administrator. We do not have a current lease to maintain the Paonia Skate Park.

## **Administrator's Report**

**- Tennis Court Cracks**

Chris looked at them and our Tennis Court repair guy said he cannot get to it this year and going through the winter will not significantly changes the cracks.

**- Colorado Health Foundation** – installed their own sign at pumptrack.

**- Letter of Support**-Jim Briscoe passed away. He was out election judge. Lenore asked Bo Nerlin, our lawyer will look into replacing him.

**- SDA Conference**- 9/14-\$350 plus lodgings and meals.

**- Archive Social Media**-Niki investigated whether we need to worry about keeping social media posts to comply with CORA , but since we don't have comments on our web site, an attorney she contacted feels this is not pertinent to us. Lenore is attending a webinar about it next week.

**- Umbrellas from ShadeScapes**- 3 Sleeves were purchased for the umbrellas. Chris will put them in this fall.

**Correspondence** - Lenore presented the communication.

**Treasurer's Report** - Mrs. Egging - Mrs. Egging presented the financials.

Meeting was adjourned at 8:00 p.m.

Respectfully submitted, Sara Sharer, Board Secretary

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_