

**North Fork Pool, Park and Recreation District
Board Meeting Minutes
October 17, 2016**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, October 17, 2016 at the District office in Hotchkiss.

Board Members Present: Ken Butcher, Kim Egging, Kathryn Oxford, Sarah Sharer

Others Present: Lenore Cambria, District Administrator, and Niki Richardson, Board Clerk.

The meeting was called to order at 7:02 p.m.

Review of Agenda: The agenda was reviewed and changed to add a report for training. Mrs. Oxford added an item to Old Business about Pickleball.

Minutes

Mr. Butcher made a motion to accept the minutes of September 19th, Mrs. Egging seconded, the motion passed.

Bills Presented

The bills were reviewed. Mrs. Oxford made a motion to pay the bills and Mr. Butcher seconded it. The motion passed.

Pool Report - Mrs. Cambria

The broken pump motor was taken in to see if it could be fixed and it could not. This is the original pump from 1996. The estimate they had given us is for the pump AND the motor. This will only be the motor and it will cost \$1,700 instead of \$5,000 from our original estimate. Either Associated or Monroe can do it. If we do it through Monroe they are close and it wouldn't be a large shipping cost. Mr. Butcher expressed concern about metal fatigue on the pump. Mr. Lange expressed that it would be good to have a replacement pump available.

Old Business - Mrs. Cambria

-Baseball Association Grant Status

Mrs. Sharer reported that we have put the grant aside because the Baseball Association needed more time to get their information together.

Lenore shared what she learned from the convention she went to. There needs to be an MOU – who does what and so forth because we own the land and will always own the land. Maintenance, timeframe, designing of the facility, management of construction etc. Lenore talked to Erin today to guide her. The NFPPR is the entity that will enter into contracts and anything over \$65K will need to be put out for bid. Also, in line with all of that, Lenore found a file about a legal company David Reed and Associates that is familiar with Special District Laws. Lenore contracted him and he is drawing up an agreement to be signed by the Baseball Association and the NFPPR. Mr. Lange suggested a committee. Mrs. Sharer said that is what we're doing but she thinks it'll be a good idea to put it in writing.

-Kids Kingdom Removal

Dave and Niki met with Rusty to talk about getting rid of the tires. It was proposed that we do a workday on Saturday, November 12th at 9am. Dave will check with Rusty if that afternoon will work. We'll also need to secure a backhoe or something for that day as well.

-Town of Hotchkiss Master Plan Questions

Mrs. Cambria submitted a couple of questions. What prevents you from using the North Fork Pool? And What else would you like to see for your recreation.

-Backflow device

The Town of Hotchkiss is requiring that we install a backflow device. The town is trying to catch up with a new regulation from 2015 for all industrial water users on their system. They're estimating that it'll cost us \$5,000. We've got some time to put it in . . . it is on this year's budget but we don't have any water running right now so we may have some leeway.

-Pickleball

Mrs. Sharer talked to Thomas this weekend. He thinks the real priority is a container that can be locked for equipment. Mrs. Oxford and Mrs. Cambria went to Cedaredge to see what they have. Their box had a key and a realtor lockbox with a combination. The box is cabled to the fence.

New Business

- Landscaping proposal for next season

We didn't employ SE Wards this year to do the weeds or the other company to do the prairie dog control. Dave did them. Dave's wife Molly gave Lenore a proposal. They have become licensed to use the chemicals and they have identified the scope of the work to two parking lots, 2 soccer fields perimeters, pool inside perimeter around trees, picnic areas, and concession stand, 4 rock beds, roadway to the pond, pump house to short ditch. One advantage to using Molly instead of putting it in Dave's job is because then the maintenance can come out of the lottery funds. Mrs. Oxford wondered about insurance. Lenore didn't think Hostetlers never had insurance. Hostetlers would still do the fields. The price would be \$2,750 for the season which is comparable to what SE Wards charged us. From May to September.

Mrs. Sharer asked if it includes pulling weeds and shrub maintenance. Mr. Lange would like a list of all the maintenance tasks we do and who is doing it.

- Nature Connection

Mrs. Egging has a Nature Connection Board meeting tomorrow. There was a meeting on the 4th. Each community presented what they're interested in. Cedaredge – Cross country skiing; Delta – Archery; Olathe a mish-mash of everything – archery, bike paths, disc golf; Hotchkiss is more interested in pathways like between the town and the pool; Crawford has a lake. Colorado Parks and Wildlife is putting archery at the lake and putting pathways clear around the lake; Paonia is interested in river activities and connecting the river park to the highschool. They want to attach the town to Volunteer park. That's tricky because Mathews lane is so narrow and there is private property/orchards on either side.

Mrs. Egging sent an email to Anita Evans the administrator for the Nature Connection but has not yet received a response.

Nature Connection may want to put a ropes course on that land but we'd also like to see the pump track. Mrs. Oxford said we need a Memorandum of Understanding because it is still our land. We could talk to Canyon City. They have a ropes course.

- Preliminary Budget Review

Mrs. Cambria shared the preliminary budget. There will be a notice in the DCI so people can look at it if they want to.

- The property taxes did not go down like we were anticipating
- We have one more payment from the lottery coming in in December
- Everything that's coming in on the first page is income.
- According to the estimates from the government, they may increase the minimum wage 3%
- The salary schedule will be brought to the board separately
- We will be eligible for a mini audit again this year.
- There are some pickleball supplies included in the budget
- Insurance will be about the same
- We had \$16,150 in the budget last year. We've never been billed for those. They probably will this year, but the carryforward will be reduced by that amount.

Mrs. Sharer made a motion to make the preliminary budget as present. Mr. Butcher seconded it. The motion passed.

- Rural Philanthropy Days meeting November 16

- Mrs. Cambria said this is the first meeting we can go to to figure out how to present ourselves. Cost is \$75. 8am – 4pm. All the big funders are there and they tell you how to pitch your story and what they fund. They tell you what you can ask for from them.

Administrator's Report

- Marketing Effort

-Merchant Herald

A good idea was proposed by Kathryn that people can buy a season pass for a kid for the holidays.

- Soccer Cleanup of Grounds

The garbage was overflowing so Lenore had to call the soccer folks to remind them it is their responsibility. They were apologetic and came and picked it up themselves.

- SDA Conference Scholarship Received

Mrs. Cambria attended last month.

- Hotchkiss Chamber nominations

November 9th is their annual meeting at Shadescapes. Lenore nominated North Fork Ambulance for the free supplies and classes. And to the Pool because we provide all this service for 21 years, free bus, more lessons than ever, more lap swim than ever. And David Alderdice for all of his contributions to music in our valley.

- Restroom Monitoring and Cleaning

Mrs. Cambria will add more to their contract that the bathrooms have to be locked and unlocked and monitored if they want to use the facilities.

Correspondence

Mrs. Cambria presented the correspondence.

- 1 day grantwriting workshop in Canyon City
- Biz after hours this Thurs in Paonia at Cyclry
- Biz after hours at Refinery in November
- Hope West thanks, Ambulance Thanks
- Etc.

Treasurer's Report - Mrs. Egging

Mrs. Egging reported on the financials.

Meeting was adjourned at 8:41 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: _____ Dated: _____