

**North Fork Pool, Park and Recreation District  
Board Meeting Minutes  
February 25, 2019**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, February 25, 2019 at 5:00pm the District office in Hotchkiss.

**Board Members Present:** Kim Egging, Sven Edstrom, Ken Butcher, Kathryn Oxford, Sara Sharer

**Others Present:** Lenore Cambria, District Administrator

The meeting was called to order at 5:04 p.m.

**Approval of Minutes**

Motion to approve the minutes of January 28 – Kathryn Oxford  
2<sup>nd</sup> – Sara Sharer , Motion passed

**Pay Bills**

A motion was made to pay the bills by Mrs. Egging. 2<sup>nd</sup> by Ken Butcher. The motion passed.

**Public Appearance: Anita Evans – Youth and Nature**

Anita will come to March meeting instead.

**Review of Agenda:** The agenda was reviewed. The revised agenda was approved to include no public appearances (She will present in march meeting), Discussion on picnic tables to be purchased, and credit card application.

**Motion to excuse absences**

There were no absences.

**Pool Report – Lenore Cambria**

Chris Straub is attending a 2-Day CPO course in Grand Junction, free of charge. Board agreed to pay Chris for time at the course, plus mileage and any lunch costs.

Lenore had a meeting with Crystal to set dates for lifeguard training at our pool, and also with Judy to set swim lesson schedules, WSI training dates and swim lesson registration date.

Lenore contacted the Nature Connection regarding scholarships for Lifeguard Certification and they indicated there are 2 scholarships available. Lenore will find out if we can divide that up between several students.

**OLD BUSINESS**

**- Nature Connection Grant**

There were no expenditures this month and the only income was from interest earned.

Kathryn Oxford reported that she emailed her resignation from TNC board and that we will still work closely with Kat on anything that might pertain to us. Kathryn said there may be an outside consultant coming to help them restructure their board.

**- Bike Race Insurance**

Lenore reported that our insurance company needs the sponsors of bicycle races to have their own insurance and name us as additionally insured. Lenore will follow up with Kurt Clay from the Delta County School District about the Montessori race. Sven said that the bike race for the Montessori school is still on, but the other race is postponed. The Board felt that we should tell the organizers of the race that we don't want alcohol on the grounds.

**- Pee Wee program**

The Board decided that we can not take the program on at the current time because of limited staff time, but will support them through use of our website and promotion and possible future storage. Kathryn will contact Jody Moore and see if she can help brainstorm a letter for parents.

**- Ditch cleanup**

The Board discussed that we may want to consult with NRCS on advice about ditches and drainage. They might want to walk out to see the ditches before we do a cleanup.

## **NEW BUSINESS**

### **- DCMH Grant to Colorado Health Foundation to finish trails and pumptrack**

We were approached by DCMH (Hospital) to apply for a grant. Kathryn and Lenore composed a letter to send because the grant deadline was 2 days after this meeting. The letter contained estimates provided by Sven for trail building costs and costs to finish the pump track. The total grant request was \$38,000.

### **- Picnic Tables and Benches**

Ken would like a flyer to hand out to people who might be interested in sponsoring tables and benches. Elisa Greco will also help find donors. The Board would like to make sure there is a way to bolt the tables and benches down. The Board wants to go ahead and order the tables and benches and pay with CTF funds, then be reimbursed by individual donations in order to get the best bulk pricing.

### **- Plans and Bid Schedule status from Mesa Engineering and request for proposals for next phase of Ballfield Complex**

Randy Fender is working on completing the bid schedules with all of the details. The Hotchkiss Homeplate suggested changing the dugouts to in-ground dugouts at 20 feet long instead of above ground and 30-40 feet long to cut some costs. Hotchkiss Homeplate is proposing that one of the 70' fields be changed to 90'. Mesa Engineering is working on cost estimates vs our budget and Lenore is contacting GOCO and DOLA regarding change in project scope. We're hoping to put out the next RFP mid March.

### **- Hotchkiss K-8 Spring Fling Fundraiser request**

We will give them 10 one-day passes as we did last year. Kim made a motion and Kathryn 2<sup>nd</sup> it. The motion passed.

### **- Construction Zone safety**

Lenore spoke with Tribbles and they have orange fencing they can put up around the construction zone when soccer practices begin. Lenore spoke to the soccer board reps and advised them that they would need to tell parents and kids to stay out of the construction zones.

### **- KPP Dinner dates available**

The Board does not want to sponsor a dinner this year.

### **- Charge Card from the bank**

The application requires a copy of the minutes. A motion was made by Kathryn to approve the application for a charge card if the Board also reviews all of the statements. Sara 2<sup>nd</sup> it and it passed.

## **Administrator's Report**

### **- Soccer**

Soccer registration happened. Esther and Elaine were informed about the construction zone cautions.

### **- Hotchkiss Homeplate will use the office for meetings/registrations**

### **- Fundraising donation**

We gave 2 20-day punchcards to tools-4-schools fundraising event. Each was purchased for \$50

### **- El Pomar**

Our project will be featured in their annual report.

### **- GOCO sent new signs**

These signs will replace signs on tennis and pool fences and to add to our new signage. Chris will put those up.

### **- Prop and Liability discount check**

We received this check

### **- Employment Law (x2), Active shooter preparedness and generation wild Webinars**

Lenore participated in these 4 webinars

### **- Audit**

Lenore sent all of the items required to the auditor to prepare the Audit Exemption for 2018.

**- Ditch Meetings**

Lenore & Chris attended the Short Ditch and Short Ditch Extension annual meetings Sat., Feb. 23<sup>rd</sup>. Lenore asked the secretary for a map of the Short Ditch line for informational purposes.

**Marketing**

Health and Wellness in Shopper  
Visitor Guide  
Brochure  
Merchant Herald  
On-screen at the paradise starting in April

**Correspondence**

Lenore shared the correspondence  
Colorado Grand Scholarships are due March 15.  
Business after hours at first Colorado Bank Friday, March 1<sup>st</sup>.  
Lenore was invited to DCED workshop (Delta County Economic Development) about funding opportunities on March 4.

**Treasurer's Report - Mrs. Egging**

Mrs. Egging presented the financials.

Meeting was adjourned at 6:40 p.m.

Respectfully submitted, Lenore Cambria, District Administrator

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_