

**North Fork Pool, Park and Recreation District
Board Meeting Minutes
January 16, 2023**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met in person on Monday, January 16, 2023

Board Members Present: Sven Edstrom, Dan Ihnot, Sara Sharer, Becky Ela and Michelle Pagone

Others Present: District Administrator Lenore Cambria

The meeting was called to order at 6:04 p.m.

Review of Agenda: The agenda was unanimously approved.

Excuse Absences: There were no absent board members.

Approval of Minutes

Motion to approve the minutes of December 12, 2022 – Daniel Ihnot made a motion to approve minutes. 2nd – Becky Ela. The motion passed.

Pay Bills

Daniel Ihnot made a motion to pay the bills as presented. 2nd – Becky Ela. The motion passed.

Public Appearance – No public appearances this meeting

Pool Report

- Both Mary and Max passed Certified Pool Operator (CPO) course. Meeting to work on schedule for pool with Niki to work on pool brochures. Need to talk about risk management for # of lifeguards on duty. Lenore reached out to our insurance company and had not received any comments back from them yet.

Pool Manager Report

Getting ready to take Lifeguard Instructor Certification Course.

Program Coordinator report

Soccer registration is up and available online for parents. There are already 17 kids signed up for spring soccer. Letter to families in Spanish & English will have registration forms online, mailed, and available at schools.

Old Business

- Work on Skatepark Grants GOCO Update

Lenore reported that Max and she are starting to write the concept paper and because of the meeting they had with Dave Knutson, Lenore wrote a synopsis of what they need the town to do based on what the district rep told us. We are on the agenda and Lenore delivered a packet to the town for the Town meeting on Tuesday the 24th. Max and Lenore will attend, and Sarah and Sven will be in the audience. GOCO says that if we are a co-applicant, we can receive the money for the skate park part of the project separately from the part of the project the town is doing, and we would be the fiscal agent for the skatepark build.

- Wright Water Engineers Update, County participation, FEMA Grant, DOLA grant

Getting 3 copies printed of the final 93 page report with water engineer's recommendations. County Road & Bridge, Commissioner Koontz and Lenore met about the gravel for the entrance. Mr. Koontz didn't know if the county could help us with our flood mitigation efforts because they don't want to be seen as competing with local contractors. Lenore contracted Robbie LeValley and the county's grant writer who sent her a link to a FEMA grant due Feb 27 and Lenore found out through working with the Emergency Management Coordinator that we are not eligible for that grant, and we are not currently listed in the county's hazard mitigation plan but would be in the 2023 version. Lenore reached out to DOLA about the grants they might have for flood mitigation and will hear back soon.

- Action Plan Next Steps

Sara will put together a list of top priorities and then they will accept public input on individual projects within those priorities.

- Pumptrack paving update

No update this month.

- Solar update

Daniel has contacted a company and is waiting to hear back and will try again now that it is the new year. He'll also contact SEI to see what they have available.

New Business

- Wages 2023

We tabled the decision about Mary's wages to redo her job description to include Pool Manager instead of just Lifeguard Supervisor. The motion was made by Becky and seconded by Michelle to pay Chris \$30 per hour and Lenore \$33 and raise Max to \$26.63 which is what Mary will be as well. We will retroactively pay to the first of the year. It was recognized that this was within the range of other recreation districts and considering that we don't pay any benefits this is appropriate for our District.

- Designate Official Posting Place for Special Board meetings or regular Board meeting date/time changes: Our office physical address & our Website were designated. Motion made by Michelle and 2nd by Daniel.

- Meeting with Colorado West Land Trust, Ben Graves, Dave Knutson

Sven and Lenore reported on a meeting they had with the CWLT Project Manager Libby Collins. Their proposal to purchase a 22-acre parcel in Paonia which is for part of a trail from the River Park to the Library. They would like to have an entity put it in their name – either NFPPRD, the school district or the town. This is in the preliminary stage right now. After we told the Western Slope Conservation Center that we don't want their property, it probably wouldn't be a good idea to do this one either.

Any further discussion will be taken up next meeting.

- Meeting with Jake Hartter, habitat restoration plan

Sven and Lenore reported on a meeting with Jake. Walked the trail system and looked at species to remove and what to plant. He will draw up a plan by February that is a 3-year action plan. He will utilize his expertise to help manage the trail crew's summer work mitigating invasive species and helping plant.

- Posting District Administrator Position

Lenore proposed that the Board post the Admin position. There will be a special Zoom Work Session on Monday Feb 6th at 6:30.

Administrator's Report

- Nature Connection Invoices Payments received for use of pool for summer camp and swim lesson scholarships
- W/C Audit Done
- Transparency Notice Done & Delivered
- Safety Grant Reimbursements Received
- W-2's Mailed
- 1099's Mailed
- Election Deadlines, Self-nomination forms

Marketing – Niki Richardson

Niki was not present but monthly ads were created.

Treasurer's Report – Daniel presented the financials.

Meeting was adjourned at 8:03 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: _____ Dated: _____