

**North Fork Pool, Park and Recreation District
Board Meeting Minutes
September 17, 2018**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, September 17, 2018 at the District office in Hotchkiss.

Board Members Present: Kim Egging, Sven Edstrom, Ken Butcher, Sara Sharer

Others Present: Lenore Cambria, District Administrator; Niki Richardson, Board Clerk, Chris Straub

The meeting was called to order at 7:05 p.m.

Review of Agenda: The agenda was reviewed and approved. The revised agenda was approved.

Motion to excuse absences

Mrs. Sharer made a motion to excuse Kathryn Oxford. Mrs. Egging 2nded, the motion passed.

Minutes

The minutes of August 20, 2018 were reviewed. Mrs. Sharer made a motion to accept the minutes. Mrs. Egging seconded, the motion passed.

Bills Presented

The bills were reviewed. Mrs. Sharer made a motion to accept the bills as presented. Mrs. Egging seconded, the motion passed.

POOL REPORT

- Introduction of new Pool Operations and Facilities Maintenance Manager Chris Straub

Chris was introduced and teased about the snacks at the table. Chris has been in the pool industry for 18 years and in wholesale distribution. Chris sees some ways to make improvements. He said Dave has done a good job and Chris is excited to help out. There was a little talk about the challenges of our specific system.

- Pool Stats – Attendance, Swim Lessons, Aerobics

The statistics were presented. This year's lessons, aerobics and attendance have all increased.

- Shut-down schedule

Chris presented about the end-of-season activities. The pump is off to the main pool. Algae is forming. They put about 5 gallons of chlorine in there. They put the sump pump in there to churn the water. The algae will stain and clog things up for the spring. The spa and wader have been drained. They're being really thorough, so Chris can see everything. Chris has never winterized before. Chris reported that Dave advised that closing activities should be done by mid-October.

OLD BUSINESS

- Nature Connection Grant – Places Budget & Payments Synopsis

We're waiting for the climbing boulder to be manufactured. We spent \$52 in the last month to install signs on the trails – that was the only expense. We go the reimbursement for the swim lessons. At the school district meeting they did already know about that program.

- Pump track and trails status – what else do we need to finish it

Thadd Smith has been helping Sven with the signs. We'd like to do a simple map. The pump track needs a volunteer day this fall. We need to install the fence as soon as Kat says she's ready.

- Status on Grants – DOLA and Daniels

DOLA – we're waiting on the contract and we can't do anything until we have the signed contract. Daniels is sending a check soon. Lenore told DOLA about the \$75K we got from Daniels and they said they'd add that to the project total instead of reducing their grant to us!

- Mill levy campaign progress

We've been to 6 meetings and have 4 more scheduled. We've been well received.

NEW BUSINESS

- Rate set for Lifeguard Certification Classes Offered

Tabled to another meeting.

- Chris' duties

Later this fall/winter Sven will work with Chris and Lenore to get a list together.

- Aflac Insurance

We'll meet with Debbie at 10am on Thursday. Sven is interested but can't come to the meeting.

- Randy Fender on contracts and RFP

Lenore sent Randy a list of questions and he called her. He'll write our RFP for the paper. He's on standby on that until DOLA notification, then once we get that signed, he'll get it publicized.

He does have templates for contracts. We may have to add things for the Special Districts like discrimination language.

He'll set the date for some sort of a job showing. He'll put specifically that someone should do the grading of the dirt this fall. Kirk will be quality control to make sure the work is being done to spec.

Kirk will be project manager. If we get a general contractor who bids and gets the whole job instead of piecing it out, then Kirk will be QC. We want someone who would use local subs.

When we get the bids in, Randy will come over and help us understand them.

RE DMEA: If possible, DMEA should splice the wire in for lights if possible. Randy wants to contact them about this.

We'd like to do a groundbreaking ceremony mid-October

- Shortened name

Niki brought up shortening the name to North Fork Recreation instead of NFPPRD.

Administrator's Report

- Thank You, Dave card

Thanks for signing.

- Skate Park Ramp/funding

We got more money thanks to Jeremy Diamond!

- Tennis Court Insurance conversation with Town of Paonia

Paonia has a smaller deductible than us. Lenore sent her photos and a letter from Bryce Wynn who sprayed off the courts. They called their insurance policy. Lenore sent the same stuff to our insurance company and they said they'd cover \$200,000 to resurface the courts with our \$4k deductible of which we've already spent \$3K. The clean up around it should fall under Paonia's insurance.

- Soccer field feedback

One of the coaches said that they think our fields are the best around. Lenore passed that compliment on to Greg Hostetler.

- Helped Michelle Pagone with grant applications

Lenore helped Michelle Pagone with some grants for the West Elk Foundation. Lenore wrote a grant for ADA accessible tables for each pavilion. Michelle wrote to West Elk and to Colorado Grand to ask for Baseball equipment and bases for the new fields.

- Weed guy

He's coming again soon to look at which weeds are coming in so he can zap them.

- Salary Comparison

Lenore shared an article she found about salaries showing that we've kept our salaries very low as well.

Correspondence

Lenore shared the correspondence

- Marketing

We did a couple ads and some posts and email blasts about pool scheduling.

Treasurer's Report - Mrs. Egging

Mrs. Egging presented the financials.

Meeting was adjourned at 8:35 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: _____ Dated: _____