

Board Meeting Minutes
January 18, 2016

Meeting called to order at 7:01 PM

In attendance: Lenore Cambria, Ulrich Lange, Kathryn Oxford, Kenneth Butcher, Teresa Driscoll, and Sara Sharer. Excused Board Clerk, Niki Richardson.

Last Board meeting minutes: Motion to accept – Kathryn Oxford. Second - Sara Sharer. Unanimously approved.

Bills – Motion to pay bills – Teresa Driscoll. Second – Sara Sharer. Unanimously approved.

Old Business: Mrs. Cambria presented the 2015 Balance Sheet and Income Statement for review. She noted that we are operating in a deficit, utilizing prior years' carry-forward balances to meet the operating expenses. Also noted was the amount earmarked for use building a baseball field, which cannot be used to cover general operating expenses. It was noted that our operating expenses were high this year because of the capitol improvements made to the pool and our projected revenue was down because we did not apply for the GOCO grant that was included in the budget for 2015. Mrs. Cambria suggested that we will need to look for ways to increase revenue and asked for suggestions to increase pool attendance. Kathi White suggested that the concession stand is a great resource for keeping kids at the pool, and that we should look into ways to keep that open consistently for more hours next year. Mrs. Cambria said she had had one person express interest in renting the concession stand next summer and operating it. It was suggested that we put word out that we are opening up the concession stand for an outside operator for next summer. Sara also suggested that we could contact some food trucks that operate in the valley to see if they would be interested in coming to the pool once a week. This idea was expanded to have a food truck option during special events and family swim nights.

New Business: Kathi White, the WSS (Water Safety Supervisor), presented options for swim instruction classes as either Red Cross certified or a program built internally. The fee for the Red Cross membership is \$200/year. It was thought that even though Red Cross doesn't give meaningful support to us, the fact that we can publicize that we are a Red Cross certified facility could be helpful when asking for grants. Sara Sharer made a motion that we pay the \$200 fee to keep the Red Cross certification. Second by Kathryn. Motion was approved unanimously. Kathi gave an update on arranging for classes from John, at Bill Heddles Rec Center, April 4-8, to train new lifeguards and new Water Safety Instructors (WSI). She has at least 5 existing employees for each class type. The fee is \$150/person. A discussion ensued on whether this should be born by each participant. It has been the responsibility of each participant to bear that cost in the past but when the class was offered by an instructor employed by our pool it was less expensive. No conclusion was made as to whether the pool would bear any of that cost for the participants. Mrs. Cambria will contact Judy Coyle and Kim Carter to see if they might be interested in taking the instructor course so we would have an on-site instructor. She will also contact Leslie Hoerr, the previous instructor, to see if she would do the 2-day class for the lifeguard re-certification.

Election: Motion to Accept James Briscoe as the Designated Election Official made by Sara Sharer, Second by Teresa Driscoll. Passed unanimously

Motion to Accept the Election Resolution made by Teresa Driscoll, second made by Kathryn Oxford. Passed unanimously.

Salary Increases for 2016: Per the 1% increase in the minimum wage for 2016, Mrs. Cambria presented 2 options for lifeguards and WSI's. The first was an increase across the board of \$.10/hour, approximately 1%. The other option presented was to stagger the increase based on time employed by the pool. Those with more years would receive \$.25/hour more and those with less time and experience would receive \$.10/hour more. A discussion followed. A motion was made by Sara Sharer, to increase all hourly wages and positions by 2%. Second by Kenneth Butcher. Motion passed unanimously. The WSS (Kathi White) salary range was discussed. A motion was made by Kenneth Butcher to also increase the range paid to the WSS by 2% and that Kathi White's hourly wage would increase to \$12.05. Second by Teresa Driscoll. Passed unanimously.

Fairgrounds Utilization Committee report: Mr. Lange attended this committee meeting on Mon., Jan. 4, 2016 representing our Rec District. He made 3 suggestions for alternative uses for various fair ground facilities. They were all favorably received.

Revisit Master Plan: In light of the \$28,000 in the bank account designated to building a baseball field and also the possibility that the Fairgrounds Utilization Committee may have discussions concerning moving the ball fields to our Crossroads Park location, Mrs. Cambria asked that the Board consider whether this might be a priority for a GOCO grant application rather than the picnic shade structure this year. A discussion ensued on why the baseball fields hadn't previously been built. It was felt that the change of leadership for the youth baseball organization may have been a factor and that we should invite them to a Board meeting to see if there can be a revitalization of interest from their group to support this. Mrs. Oxford will find out whom to contact.

Administrator Report: There was a discussion about the drainage problem under the office. Mr. Lange and Mr. Butcher will speak with Dave Young to get a clear picture of the scope of work prior to deciding if we need to put this out to a bid.

Treasurer's Report: Mr. Butcher reiterated that this coming year, we need to watch spending and find alternative revenue sources.

Meeting adjourned at 9:00 PM

Respectfully Submitted,

Lenore Cambria
Acting Clerk

Approved _____ Date _____