

**North Fork Pool, Park and Recreation District  
Board Meeting Minutes  
August 17, 2015**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, August 17, 2015 at the District office in Hotchkiss.

**Board Members Present:** Mr. Ulrich Lange, Mrs. Driscoll, Mrs. Oxford and Mr. Butcher.

**Others Present:** Glenda Young, Sarah Sharer, Thomas Smith, Rand Kokernaut and Mrs. Cambria, District Administrator.

Mr. Lange called the meeting to order at 7:02 p.m.

**Review of Agenda:** Additional changes were made. Several agenda items were added.

**Minutes:** Mrs. Driscoll moved to approve the meeting minutes of July 20, 2015 as presented. The motion was seconded by Mr. Butcher and the motion passed.

**Bills Presented:** After discussion, Mrs. Driscoll moved to approve the bills as presented. The motion was seconded by Mrs. Oxford.

**Public Appearances:**

Mr. Thomas Smith and Mr. Rand Kokernaut made a presentation to request Pickleball lines be put on the tennis court at Apple Valley. Mrs. Cambria will talk to Brian Benson, the highschool tennis coach as well as CHSSA (Colorado High School Athletics) to make sure it doesn't disqualify the court for tennis play. Thomas will check with Bill Heddles Rec Center on what paint they used and the cost of it.

Thomas and the Pickleball players will present an intro to Pickleball & Exhibition at the Mountain Harvest Festival at 9a.m. on Saturday

Julia Bowman the Vista Coordinator and volunteer Ralph Delisandro from the Western Slope Conservation Center presented about implementing Phase II of their Master Plan in the upcoming year.

Capital Projects

1. Handicap ramp from parking lot to main river trail
2. Improve trail to accommodate a 334' x 5' handicap access to get to the beach area in September.
3. Working with the historical society to beautify entrance to the Paonia River Park– Move shed and continue to partner with the historical society.
4. Applying for trails grant from GOCO this fall.

Long term ownership may be proposed in the future when the project is complete and low maintenance. Interpretive signage system \$45K GOCO. There is a meeting this Wednesday at 4pm. A representative from our board was requested and Mr. Lange agreed to go to the meeting to offer our input for the vision of the signage.

**Wage Ranges**

Mechanical/Maintenance Foreman - Wage Range \$12 - \$14

Mrs. Oxford made a motion and Mr. Butcher seconded. The motion passed.

Lifeguard Supervisor – Wage Range \$15 - \$18

Mrs. Driscoll made a motion and Mr. Butcher seconded it. The motion passed.

### **Board Candidates**

- Sarah Sharer - Vision Paonia, recently got off PACE Board, helped build playground
- Glenda Young – 8 years teaching water aerobics, medical background, school, voice from pool customers, Hotchkiss center

It was discovered that Glenda was ineligible because she works at the pool. Mr. Butcher made a motion to inform Sarah that she would be accepted to fill the vacant chair until May. Mrs. Oxford seconded. The motion passed.

Mrs. Oxford makes a motion that if other interviews for Mechanical/Maintenance Foreman are scheduled, Mrs. Driscoll becomes alternate for interviewing. Mr. Butcher seconded. The motion passed.

### **Update on Entrance Sign**

Received invoice for sign placement.

### **Skateboard Park Railing Repair**

Travis at Paonia Maintenance Supervisor for the Town of Paonia said he would help but hasn't. Mr. Butcher will get help to fix it this week and requested approval of \$30 - \$50 for this repair.

### **Update on Safety Purchases**

Fire extinguishers have been recharged and a new one purchased for the pump room.

### **Warranties for New Pool Equipment and Paint**

Mrs. Cambria reported on what she was sent by Associated Pools.

### **Outdoor Recreation Forum**

Mr. Butcher reported about the meeting he attended on July 23. The Recreation Forum is in incubator stage will update as it is established. He will request a board member to sit in on meetings as they get further along. Mr. Butcher is the main contact and will want Board members to be instrumental in decisions and feedback for projects.

### **Revisit Shelter project**

Mrs. Driscoll has the plans and will bring them to the next meeting

### **Replacement of Board Clerk**

Niki Richardson will be performing these duties.

### **Recognition Gifts for Outgoing NFPPRD Staff and Board**

\$50 Gift Certificate for Gloria Crank to P.J.'s Pub

\$50 Gift Certificate for Leslie Hoerr to P.J.'s Pub

\$150 for Roy end of year cash bonus

\$150 for Esther end of year cash bonus

\$50 for Butch end of year cash bonus

Mrs. Cambria will check into getting an official cell phone for herself.

### **SDA Conference**

Mrs. Cambria was granted a half- scholarship to attend the conference. It falls during a critical time when new pool equipment will be being installed, so it was decided that she would not attend this year.

### **Office Hours**

It was agreed that Mrs. Cambria will not have regular posted hours but rather have hours by appointment starting after the pool closes on September 8<sup>th</sup>.

**Cleaning Contract**

Mrs. Cambria will formalize contract with Anita Violet to clean the office and attached bathrooms. We will propose a contract that includes an amount of \$25 per cleaning.

**Mrs. Cambria Professional Development**

Mrs. Cambria reported that she has received her Certified Pool Operator Certificate (CPO). She also attended Executive Director training for Special Service Districts provided by the law firm of Ireland Stapleton and T. Charles Wilson Insurance Services.

**Additional Hours and Dog Day for 2016**

Mrs. Cambria reported on a request to leave the pool open for lap swimmers and a dog day at the pool the last day of the season. It was decided that it was too short of notice for this year but we will look into accommodate this with staffing considerations and insurance (for dog day) for next year.

**Plaque Presentation**

Mrs. Cambria reported on the plaques which were presented to Roy and Esther.

**Trespass Policy**

The Board established that it will decide on a case-by-case basis whether or not to press charges in the case of trespass. The decision will be left up to the person getting the security call.

Meeting Adjourned at 9:50

**Treasurer’s Report:**

Mr. Butcher looked over the month-by-month comparison report and asked some questions which Mrs. Cambria answered.

Respectfully submitted,  
Niki Richardson, Board Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_

**Action Items:**

- Picnic Shelter Project
- Pickleball lines on tennis court
- Pickleball exhibition at Mountain Harvest Festival Schedule and Advertising