

**NORTH FORK POOL, PARK AND RECREATION DISTRICT**  
**BOARD MEETING AGENDA**  
**December 11, 2023– 6:00PM**  
**Location: District Office at 333 Miner’s Way, Hotchkiss CO 81419**

**BOARD MEETING AGENDA**

*This agenda is preliminary and may be amended by vote of the Board at the meeting.*

- I. Call to Order**
- II. President’s Review of Agenda**
- III. Roll Call & Excuse Absent Board Members**
- IV. Approval of Last Meeting’s Minutes**
- V. Pay Bills**
- VI. Public Appearance**
- VII. Presentation of Staff Reports**
  - a. Pool Manager – Mary Smith
    - i. Mary is submitting application for newly announced USA Swimming Foundation Learn to Swim Grants which is due December 15.
  - b. Program Coordinator – Max Heepke
    - i. Max is initiating the Skatepark Stewardship group and assisting with signage working with Niki
  - c. District Administrator – Stephanie Bureau
    - i. Worker’s Comp, Property & Liability, Crime Insurance renewals for 2024 completed and paid.
    - ii. Coordinated offer with Bo Nerlin to purchase 40-acre parcel to Georgeanne Lille and siblings. Offer sent on November 27<sup>th</sup>.
    - iii. NFFPRD Pickleball Club established and contract for use of North Fork Montessori School gym through the winter completed.
    - iv. Direct deposit set up underway with action now required by Marici Garber to establish link via QuickBooks payroll.
    - v. 140 holiday cards mailed the week of December 5<sup>th</sup>.
    - vi. Skatepark funds recouped from Delta County and Town of Paonia. Skatepark project funds recorded and documents updated and filed.
    - vii. Research on employee bonus, reviews and increases underway, with information garnered from Lenore.
    - viii. 2024 budget revised after special meeting called by Governor Polis to alter property taxes in 2024 (SB 23B-001), after voters rejected Prop HH.
    - ix. Completed meeting with Streamline, a website/service solution serving special districts, considering upcoming 2024 statutory changes.
  - d. Committee Reports (no activity this month)
- VIII. Old Business**
  - a. Installation shade structure(s)/solar – still pending completion of electric hook up
  - b. Potential land purchases – Pending response to NFFPRD offer to purchase from Georgeann Lille and siblings
  - c. Miners Trail – Sven
  - d. Review 2024 budget, critical dates and action items, considering adoption of SB 23B-001.
- IX. New Business**
  - a. Review recommended year end bonus amounts for year-round part time employees
- X. Marketing – Niki Richardson**
  - New signs for skatepark and shade structure/solar underway
  - Holiday card design completed and cards ordered
  - Publish Master Plan via email blast
- XI. Treasurer’s Report**
- XII. Next Meeting – January 15 – need to consider moving to January 8 or call a special meeting to adopt budget**
- XIII. Adjourn**