

**North Fork Pool, Park and Recreation District
Board Meeting Minutes
September 18, 2017**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, August 28, 2017 at the District office in Hotchkiss.

Board Members Present: Ken Butcher, Kim Egging, Kathryn Oxford, Sara Sharer

Others Present: Lenore Cambria, District Administrator; Niki Richardson, Board Clerk

The meeting was called to order at 7:04 p.m.

Review of Agenda: The agenda was reviewed and approved.

Minutes

The minutes of August 28 were reviewed. Mr. Butcher made a motion to accept the minutes with changes. Mrs. Egging seconded, the motion passed.

Bills Presented

The bills were reviewed. Mrs. Oxford made a motion to pay the bills and Mrs. Egging seconded it. The motion passed.

Pool Report - Mrs. Cambria

- Associated Pools Tech Visit

Lenore was able to ask the tech (Clayton) a lot of questions. Lenore and Dave have been monitoring the systems to make sure they are working. It turns out there was a broken part in the pulsar and another that wasn't working because it needed cleaning. The tech reset some controls that had been set to TEST mode instead of WORKING mode. He believes that the adjustments and part that he replaced should make it so that it should work next season. Lenore has been coming morning and night to make sure it is working, and it is.

The wader and hot tub system hasn't been working either. The tech taught Lenore how to tighten the hoses so the suction can work to bring the chlorine into the system. At least we know where to troubleshoot now, like when to tighten or replace hoses. Clayton the tech thinks that the CO2 and Chlorine things should be working. He suggested a very finely powdered chlorine that we can broadcast into the wader if it ever goes down. Lenore has purchased that so we won't have to close that wader again.

Clayton is hard to get here. This visit costs \$500. Lenore thought his visit was very helpful for her to understand the system better. Lenore took many notes and she thinks we should be good to go next year. As she has been testing it for the past week she's been adjusting the set points.

Ken suggested that we bring Clayton back at the beginning of the season next year after we're up and running so we make double sure that everything is running correctly.

Next year we'll have a better protocol so that lifeguards can not change the settings.

- Heater Installation

The heaters have been installed. The plumber does need to change the venting a little bit more. Also there is a smell that needs to be addressed. Lenore will install a carbon monoxide detector.

- Change from Red Cross to Ellis Facility

It would be \$1,300 to join Ellis. It is \$300+ with Red Cross. The thing we've run across with Red Cross that swim instructors aren't staying certified unless they take a free on-line course.

All the Grand Junction pools have their own program. Kathy and Judy are fully capable of doing that. They have a meeting to pick their brain about how they set it up. Then they have their lifeguards trained by Ellis Training. They come and audit your pool every year to make sure your lifeguards are doing what they should. They require in-service training with your guards. One option that Lenore is passing through the insurance company is whether they require certified instructors or if we can train them internally.

Old Business - Mrs. Cambria

-- Baseball Grant Update Montrose Site Visit, Meeting with Randy Fender

Lenore and Kathryn went to Montrose to see the nice fields there. They met with Randy to make sure they knew what they need to do next. We wanted to make sure he'd have the final bid sheet for us so we can request estimates through an

advertisement in the DCI this past week. Lenore came up with a letter to send to contractors along with the estimate sheet. 15 RFEs were sent to excavators, landscapers, etc. One thing that looks like we'll be lacking is cement under the dugouts. We may also need roofing for the dugouts. Maybe we'll recruit the Hotchkiss Home Plate people to follow up to the contractors with phone calls. Randy thinks that the Baseball people need to do some of this work and perhaps volunteers should do the irrigation system. Mrs. Egging suggested we go to a Baseball meeting

New Business

- Finalize and approve MOU document with Hotchkiss Homeplate for GOCO grant submission

Lenore would like to add in a usage fee. There is an indemnity clause and signature page. Lenore wonders if we should run it by the Lawyer's office one more time to make sure it is legal. Sara says that the GOCO grant workshop template does not require all the legalese. Mrs. Sharer made a motion that Mrs. Oxford can sign the MOU to insert into the GOCO grant pending information about including an indemnity clause that Lenore will research. Mrs. Oxford seconded it. The motion passed.

- Inspire Grant Site Visit

Mrs. Oxford went to the Nature Connection meeting on September 7th. They're applying for the large Inspire Grant. They have a site visit on the 27th. They are going to see all of the facilities. They want someone from our organization to meet and greet so Lenore will do that.

- Nature Connection meeting

Mrs. Oxford went to the Nature Connection meeting. See the above Inspire Grant Site Visit.

- Review of Facilities Use Agreement with Soccer League

We may need to talk to the Soccer Association again to discuss field maintenance. We may need to charge them a fee. The agreement is that they empty trash, clean restrooms and turn out lights. They are very spotty in those responsibilities.

Administrator's Report

Marketing Effort:

- Marketing Effort – Guides & Hotel Discounts Used
- Advertising, Social Media

- Soccer Season

Soccer season is going and they gave a list of games and practices here.

Correspondence

Mrs. Cambria presented the correspondence.
Western Slope Conservation Center 40th birthday
Applefest request
Birthday cake

Treasurer's Report - Mrs. Egging

Mrs. Egging presented the financials.

Meeting was adjourned at 8:25 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: _____ Dated: _____