

**North Fork Pool, Park and Recreation District
Board Meeting Minutes
October 15, 2018**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, October 15, 2018 at the District office in Hotchkiss.

Board Members Present: Kim Egging, Sven Edstrom, Ken Butcher, Sara Sharer

Others Present: Lenore Cambria, District Administrator; Niki Richardson, Board Clerk, Chris Straub, Facilities Manager

The meeting was called to order at 7:05 p.m.

Review of Agenda: The agenda was reviewed. The revised agenda was approved.

Motion to excuse absences

There were no board absences

Minutes

The minutes of September 17, 2018 were reviewed. Mrs. Sharer made a motion to accept the minutes. Mrs. Egging seconded, the motion passed.

Bills Presented

The bills were reviewed. Mrs. Egging made a motion to accept the bills as presented. Mrs. Sharer seconded, the motion passed. It was suggested that we look into Solar power. Sven Edstrom said he'd be willing to take that on at some point.

POOL REPORT

- Shut-down schedule and progress

Chris presented that all the winterizing is all completed. Chris fixed the door between the pool office and the pool deck. A couple other alarms have gone off. A guy with his metal detector came in through the gate between the soccer field and the pool yard. Chris will get combination lock to lock that up so Greg Hostetler can still get in for landscaping. Chris is watching the pool water level. He's not sure if there might be a leak through the electrical conduit, or another place, so he's waiting to see if the level stops dropping just when it gets under the lights.

The wader/spa pool pumps are old. They work perfectly fine, but the motors are extremely inefficient. When the pumps are on, they're pulling tons of electricity. The pump assembly is about \$800 so he'll work on getting numbers. Kathryn mentioned that DMEA works with people on things like that.

Dave left a binder of photos and descriptions of what the equipment is.

Public Appearance

Kat Fitzpatrick from The Nature Connection Design Proposal changes for Pumptrack Area

Kat showed us the changes to the pumptrack design. After installing the fence, some conflicts became evident for kid safety and the flow of the space. They adjusted where the skills course is and changed a bit of the fencing. The weather port will be installed the week of November 1. The climbing boulder will also be installed in the next two weeks.

We also discussed parking and agreed to pay attention to the road/parking as we are building the road for the Baseball Complex.

OLD BUSINESS

- Nature Connection Grant – Places Budget & Payments Synopsis

Lenore and Kat are working together to make sure we don't go over the budget.

- Pump track and trails status

Sven has worked on the map some, but it is not ready to go to print.

- Status on Grants – DOLA & Daniels

Lenore presented about the grants. We got the contract. Kathryn signed the contract and we put it in the mail. We don't have it back signed yet. It came with a 21-page contract. There are many specifications about what needs to go into our contract with our contractors. Last Wednesday's DCI printed an invitation to bid. Interested parties should contact Randy Fender for specs. DOLA will send back the signed contract soon.

Daniels – we have the money!

- Mill levy campaign progress – meetings with groups including Hotchkiss Homeplate

We've presented to many groups to talk about the Mill Levy increase on the ballot this November. We should try to involve Hotchkiss Homeplate on groundbreaking etc.

Sara and Niki said they would speak at the ELKS on Monday the 22nd.

It will be a good point to make that we're running on reserves. The wages alone for this year are higher than what we get from the mill levy. We are running on our reserves now. It is critical for us to remain viable since how else will we get grants.

Someone needs to set up an interview for Sara at KVNF. Kathryn said she'd call tomorrow.

NEW BUSINESS

- Schedule change for November meeting

We will move the November meeting to November. Sara Sharer made the motion, Ken Butcher 2nded. The motion passed. Also, the December meeting will be changed to December 10. Kim Egging made the motion, Sven Edstrom 2nded. The motion passed.

- Rate for Niki Richardson, Admin. Assistant duties

It was decided Niki would continue to bill her time as a contractor at the current rate of \$16/hour.

- Preliminary 2019 Budget

Lenore presented a preliminary budget. She'll have more precise numbers in November and December. There will be a full-blown audit next year. We have to do it because we'll make too much money with all the grants.

- Skatepark Bank Account Disposition

The skate park bank account at First Colorado is just over \$100 but they're charging \$10 per month. We could turn it into a checking account, but all board members would have to go there at once. The other option is to close the account and bring that over to one of our other maintenance accounts.

Sven Edstrom made a motion to close the First Colorado Skate Park account. Kim Egging seconded it. All in favor – the motion passed.

- Randy Fender on contracts and RFP

Randy has put the invitation to bid thing together and he'll be there for us to evaluate the RFPs when they come in. We're a little bit ahead of schedule. We will put the information on facebook and the Hotchkiss Chamber email too. Sven and Ken both said they'd like to review any RFPs.

- 2019 Wage Schedule

Lenore revised the wage schedule. The wages are going up .90 per hour in 2019 and everyone will make at least \$12 per hour by 2020.

Administrator's Report

- Aflac Insurance

We got the Aflac insurance in place.

- Tennis Court Insurance conversation with our Insurance Adjuster

There is a \$5,000 deductible if we resurface the courts. Lenore sent a note to the guy who gave us the evaluation that the insurance adjuster wanted to wait and see how the tennis court damage winters. Claims can be open for years.

- Invitation to bid in DCI

See above

- Weed Control

It's too late to spray now on the area that will be baseball fields. The pump track looks pretty good. We might want to put a more powerful compound on the parking lot. If he comes at least a week before they plant the grass on the baseball fields, that is enough time.

DOLA training all day on October 25

Niki and Lenore will go all day

Pool operator training info sent to Chris

Correspondence

Lenore shared the correspondence

- SDA position on Amendment 74
- Passport to Health Library Program

- Marketing

We did a couple ads and some posts and email blasts about who we are and how we're funded.

Treasurer's Report - Mrs. Egging

Mrs. Egging presented the financials.

Meeting was adjourned at 9:00 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: _____ Dated: _____