

**North Fork Pool, Park and Recreation District
Board Meeting Minutes
February 16, 2015**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, February 16, 2015 at the District office in Hotchkiss.

Board Members Present: Mr. Ulrich Lange, Mr. Ken Butcher and Mrs. Teresa Driscoll.

Board Members Absent: Mrs. Kathryn Oxford and Mrs. Debbie Faulkner.

Others Present: Mrs. Gloria Crank, Board Clerk and Mrs. Esther Koontz, District Administrator.

Mr. Lange called the meeting to order at 7:05pm.

Review of Agenda: No changes were made.

Minutes: Mrs. Driscoll moved to approve the meeting minutes of January 19, 2014 as presented. The motion was seconded by Mr. Butcher and the motion passed.

Bills presented: After discussion, Mrs. Driscoll moved to approve the bills as presented. The motion was seconded by Mr. Butcher and the motion passed.

Public Appearance: There were no public appearances.

Old Business – Scatter Ads: Mrs. Crank stated that ads in the High Country Shopper have continued to run with no response. Mrs. Crank will continue to run the scatter ads

Old Business – Park Entrance: Mr. Lange stated that he and Mr. Butcher had looked at the project and both felt that the cost is currently not feasible. Mr. Lange asked if a volunteer organization might be available to provide labor to do the project. Mrs. Koontz will look into it.

Old Business – Trails Master Plan: Mr. Butcher stated that he continues to work on the trails project.

Administrators Report:

Mrs. Koontz told the Board that tennis practice will begin soon, according to the coach.

Correspondence: A meeting notice and proxy were received from the Short Ditch Company which supplies irrigation water to the District. No Board members were available to attend the meeting on Feb. 28th so she will return the proxy. Also received, were the Hotchkiss Chamber of Commerce newsletter, letter from Delta County inquiring as to whether the District would be participating in their combined election on November 3rd and a letter from S & E Ward requesting to renew contract services. No decision was made on S & E Ward request and Mrs. Koontz will contact Greg Hoestetler regarding irrigation services.

Pool Filter: Mrs. Koontz stated that she has not received the bid for the smaller sized pool filter. She said that a new size has been agreed upon but the pricing hasn't been received.

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Administrators Report con't:

Minimum wage increase: Mrs. Koontz presented new wage scales for the Board's consideration. After brief discussion, a motion was made by Mr. Butcher and seconded by Mrs. Driscoll, to accept the wage increases as proposed, effective February 28, 2015. The motion passed.

Skate Park: Mrs. Koontz presented the Board with \$323.50 in checks that were dropped off at the office. She indicated that they were from a fundraiser for the skate park that was held last fall. She did not know the person that dropped them off. Mr. Lange indicated that he would like to meet with some locals who use the skate park to discuss what types of new installation might be appropriate. Mrs. Crank will try to locate representatives.

Mrs. Koontz stated that the new signs are completed and will be installed, free of charge, by the fencing company if the work can be delayed until the next time they have someone coming to the area. The Board agreed.

Season Pass Letter: Mrs. Koontz presented the 2014 letter that was mailed to season pass holders, showing both season and day pass rates. She recommended that no increase be made for 2015. Mr. Butcher moved to keep the rates the same and extend the early purchase deadline to May 15th, rather than April 30th. Mrs. Driscoll seconded the motion and the motion passed. Marketing ideas were discussed and it was agreed that Mrs. Driscoll would sell passes at City Market and Mrs. Crank would produce an ad to be run at the Paradise Theatre in Paonia, through May. In addition, Mrs. Koontz will run ads in the local newspapers and Mrs. Crank will market the passes through the website and local message board facebook pages.

Treasurer's Report: Financial figures were presented by Mrs. Koontz, showing the District is operating "in the black" and that figures show that property tax revenues are up \$1200 from last year at this time. There was no discussion or questions.

Report from Clerk: Mrs. Crank asked if the District would be participating in the Ride the Rockies event that is coming to Hotchkiss in June. Ideas were discussed but no decisions made.

Mr. Lange adjourned the meeting at 7:50pm.

Respectfully submitted,

Gloria Crank, Board Clerk

Approved: _____ Dated: _____

Action Items:

- Mrs. Crank will continue to run the scatter ads in the High Country Shopper.
- Mrs. Koontz will follow-up with Greg Hoestetler regarding irrigation maintenance costs.
- Mr. Butcher will continue work on process to create a Trails Master Plan.
- Mrs. Crank will seek skate park representatives to meet with Mr. Lange.
- Mr. Lange will follow-up on the lease renewal at the Paonia Skate Park.

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Action Items con't:

- Mrs. Crank will create an on-screen ad for season passes and submit to the Paradise Theatre.
- Mrs. Crank will create digital ads to be used on the website and Facebook.
- Mrs. Koontz will get a price for bathroom locks.
- Mrs. Koontz will continue to pursue a bid for the pool filter.