

**North Fork Pool, Park and Recreation District**  
**Board Meeting Minutes**  
**August 24, 2020**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, August 24, 2020 at the District office in Hotchkiss.

**Board Members Present:** Ken Butcher, Sven Edstrom, Kim Egging, Sara Sharer, Kathryn Oxford

**Others Present:** Lenore Cambria, District Administrator, Niki Richardson, Board Clerk

The meeting was called to order at 5:37 p.m.

**Review of Agenda:** The agenda was reviewed and approved.

**Excuse Absences:** There were no absences.

**Approval of Minutes**

Motion to approve the minutes of July 20, 2020 – Ken Butcher made a motion to approve minutes. 2nd – Sven Edstrom. Motion passed.

**Pay Bills**

A motion was made to pay the bills by Sara Sharer. 2nd by Kim Egging. The motion passed.

**Public Appearance**

Butler Cox - Wheelchair Accessibility for recreational facilities

Joe Hood - Auditor for District, Audit Report Explanation

Butler Cox started by complimenting the NFPPRD for everything that has been accomplished here at Crossroads. He came to speak about accessibility and ask for senior people to be included in the planning of amenities. He would like those who WANT to get outside to have a place to go to do SOMETHING. He explains about a threshold that happens at a certain age or with a certain change in your health or physical status. He'd like to change the thinking as much as possible that there are a whole bunch of people who would like to participate. He would like to volunteer his marketing and gerontology skills to the NFPPRD to represent and speak to that group. He thought about a slalom course for wheelchairs or extra features for wheelchairs in existing facilities. Ken asked what Butler would like the NFPPRD to do. He expressed that he'd like to be part of the planning to represent this group. Sara suggested that we highlight accessibility on our website.

Joe Hood CPA attended to talk about our audit. We weren't required to do it this year but because of all the large grants we received this year we did an audit this year. He presented the components of the report:

- Table of Contents
- Directors and Administration
- Grey pages – our official audit unqualified opinion which says our financial statements give a fair and realistic picture of our financial standing
- Pages 3-8 the Management's Discussion and Analysis
- Pages 9 on are government accounting standards and reporting framework
- Page 13 is the profit and loss statement.
- Page 15-24 are the notes to the financials – gives a lot more detail to the numbers
- Page 23, for example, shows our government-wide capitol assets
- Page 25 shows a picture of what happened in 2019
- The last page is the Auditor's letter, official comments and recommendations (This letter is for us only unless we want to disclose it to the public.) One item on there is whether we want to do an audit again

for 2020. If we spend over \$750,000 we are required to do it, but we might like to do it anyway. The difference in price is about \$2,500.

### Business vs Government Accounting

The audit is shown in business accounting and government accounting. (For example; Page 8 has total assets at 1 million, then on page 11 the same thing 582,000 government accounting. On page 12 there is a reconciling of this discrepancy.)

### Profit and Loss

At the bottom you can see that our entity gained \$71,000 last year.

Sara made a motion to accept the 2019 audit as presented and submit it. Kim seconded the motion; the motion passed.

### **Pool Report**

#### - Chris' duties including: Monitoring Pump for ballfields, Sprinkler repairs, Helping open pool

Chris has been learning about the ballfield pump and has repaired a couple of sprinklers. He also comes early in the morning to open the pool and vacuum. There is ash in the pool from the Colorado fires.

#### - Lifeguards back to school

The kids are back to school but we have a few stragglers who are helping out.

#### - New adult lifeguards Certified

We trained several adult guards who do not go to school to help for the next two weeks and next year.

#### - Accident in training existing lifeguards

We had an accident during our recertification in August and a student in the course got a concussion. Our claims adjuster is working with the family, so Lenore does not have an update on the status of the claim.

### **Old Business**

- Ballfield Complex Status
- Scoreboards Electrical Hooked Up The electrical is hooked up and has a remote control!
- Fencing complete and final bill paid
- Turf Status – already being mowed!
- Other Components from Mesa Engineering. Randy's crew still has to finish the dugout benches and put up the poles for the bleacher shade. The maintenance shed door will be installed tomorrow. They need to make a doghouse to cover the pumps by the pond.
- Tribble & Sons Final work for Access Road
- Hotchkiss Homeplate Checklist. Adam Camacho from the HH Board has already raised \$5K to pay for the shade coverings.
- Ira Houseweart's Ballfield Entrance signs are coming along. All the pieces have been cut.
- Work on Bridges Pumptrack & Trails follow-up
- Finalized Colorado Health Foundation Grant that paid for a bunch more features, trails and skills course.
- CARES Act funding status – We were approved for \$31,300 which was an estimate of how much we spent on Covid related things and \$2 bump for lifeguards. When Lenore gets more information, she will come back and talk more to us.

### **New Business**

- AED Upgrade? AEDs for ballfields. Hotchkiss Homeplate said that in the past, the Ambulance District has loaned them an AED for the season.

- Request for 24-hour advance financial detail prior to Board meeting to consider major changes.

Sara Sharer is working on wording to make a motion next meeting to see documents for unusual (or new) impactful or large financial expenditures in advance so we're not making decisions on the fly during a meeting.

- Report on County Commissioner Meeting re: trail to Crossroads Property including bridge over the river and a bike trail to the Rec District and Highschool. The county doesn't have a specific date, but it is very high on the list.

- Parking Lot for Pumptrack, Additional Signage, Future Additions

We need to make a parking situation where kids don't have to cross the street possibly north of the climbing boulder and balance logs.

- Ben Graves from The Nature Connection came to talk about trails and how to best publicize this resource.

- Town boards on the highways into town
- Marketing plan to Introduce these trails to people
- Safety signage
- Building a Kiosk in front of the Nature Connection with GOCO funds
- Sign on the highway (with Ballfields, soccer fields, pool, highschool)
- Provide trail etiquette signage
- Little placards on beginner trails to give tips to new riders
- Beginning trail with instruction tips
- Printed map
- Ben would like to put in a request to the West Elk Community Fund to fund signage and PR.

**Administrator's Report**

- Clarification of Safety Grant

It isn't a grant per se; our safety grant is a perk from our insurance company that reimburses us for things that are safety related.

**Marketing** – Niki Richardson

Ads were updated to reflect the seasonal closing of the pool and to promote the trails and ballfield complex.

To dos:

- Sven suggested we have a sign under the Public Pool sign out on the highway – Bike Trails
- Add a link on the website to our audit on the DOLA website
- Have a credit card policy in place – Kim Egging has the school district policy she can share with Lenore. Joe also has one he can share from another recreation district.
- Install poo station on east sign kiosk

**Correspondence** -

Lenore handed out the correspondence.

**Treasurer's Report** –

Kim presented the financials.

Meeting was adjourned at 8:30 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_